



**INTERNAL QUALITY ASSURANCE CELL (IQAC)
(2014-15)
MEMBERS**

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|--|---------------------------|
| 1. Dr. R.P. Juyal | Convener |
| 2. Sh. Rajendra Sharma
(Management representatives) | Member |
| 3. Dr. Malti Sharma | Member |
| 4. Dr. S.K. Sharma II | Member |
| 5. Dr. Anil Kumar Mishra | Member |
| 6. Dr. Vivek Tyagi | Member |
| 7. Dr. Sanjeev Mahajan | Member |
| 8. Dr. Rajive Kumar | Member |
| 9. Dr. R.K. Sharma | Member |
| 10. Dr. Devesh Tandon | Member |
| 11. Sh. Naveesh Gupta | Administrative Assistance |

Minutes of Meeting 7th August 2014

A meeting of members of IQAC has been organized today i.e. 7th August 2014. The following issues were discussed in the meeting –



1. The modalities of the issues of the tentative plan for the current year as was discussed in the closing meeting of IQAC in the previous year,
 - a. Workshop for research scholar on research methodology
 - b. Upgradation of legal cell.
 - c. Upgradation of computer lab.
2. The teachers whose promotions are due should be informed that they complete their refresher/orientation courses. Guidelines by UGC have to be circulated. Teachers should continue their research work as the weightage of research in Category III is counted separately.
3. Workshops/lectures for the professional development of faculty and non-teaching staff to be organized.
4. A general meeting with faculty and non-teaching staff to be organized in the coming weeks to discuss the steps to be taken to improve teaching environment.

Minutes of Meeting 16th December 2014

A meeting of members of IQAC has been organized today i.e. 16th Dec 2014. The following issues were discussed in the meeting –

1. Directorate of higher education has issued new CAS format for promotion of teachers. The same has been discussed.
2. This format has to be been circulated among teachers whose promotions are due.
3. New rules of API calculation have been discussed.

Minutes of Meeting 27th February 2015

A meeting of members of IQAC has been organized today i.e. 27th Feb 2015. The following issues were discussed in the meeting –

5. Information of teachers who completed their orientation/refresher courses to be collated and recorded.



6. Information regarding research papers/seminars/conferences attended by various teachers to be recorded.
7. The IQAC proposes the following to be implemented in the coming year:
 - a. Provide training to teachers to increase use of ICT in teaching process.
 - b. Initiate program to sensitize students for environment conservation at micro level.
 - c. Promote interdisciplinary learning.

ATR 2014-15

In the current academic session IQAC took several steps to improve the academic environment of the institution.

01. Workshops/lectures were organized for teachers, research scholars and non-teaching staff.
 02. Computer lab was upgraded.
 03. The teachers whose promotions are due were informed about the refresher/orientation courses. They were asked to prepare and present their research work according to new CAS format and new rules of API.
 04. The information regarding orientation/refresher courses/research papers/seminar/conferences, attended, was recorded.
 05. Teachers were trained to use ICT in teaching process.
 06. Efforts were made to sensitize students for environment conservation.
 07. Interdisciplinary learning was promoted on departmental level.
- A general meeting was organized with faculty and non-teaching staff.

IQAC Reports Year 2014-15